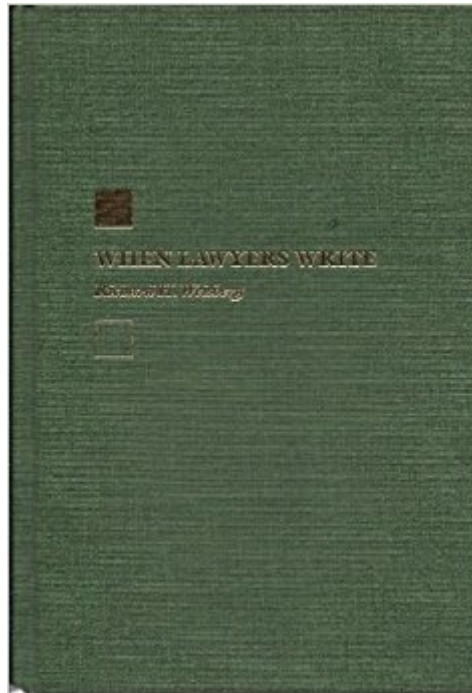




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# When Lawyers Write



## Synopsis

Designed with the realities of modern legal practice in mind, *When Lawyers Write* can be used for specific help on a particular problem or for general guidance to refresh or refine legal writing skills. Weisberg stresses the crucial element of audience awareness throughout, and offers proven techniques to reinforce good writing habits, showing you how to:

- \* Convey pertinent information at the outset
- \* Apportion research and writing; Assume a fully attentive reader
- \* Keep the subject in mind
- \* Make verbs active
- \* Choose the appropriate degrees of directness, informality, and simplicity
- \* Tailor your tone to the case at hand
- \* Know when to use jargon
- \* Avoid unplanned shocks to the reader;

And open a coherent path through sentences and paragraphs. General correspondence, memoranda, contracts, conveyances, wills, briefs, and other forms of legal writing are covered in depth. All the common writing

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